



COUNCIL BLUFFS AREA BOARD OF CATHOLIC EDUCATION MEETING
Minutes April 29, 2019
6:30 P.M. Saint Albert Catholic High School Library

- 6:30 1. **Call to Order:** Sheryl Genereux
2. **Opening Prayer:** Andrea Barnes
3. **Roll Call and Reading of Mission:** Andrea Barnes
MISSION STATEMENT: *Saint Albert Catholic School, in partnership with our parishes, will inspire our students to fulfill their spiritual, academic, moral and physical potential by following the teachings of the Catholic Church.*
4. **Public Comments:** none
- 6:33 5. **Approval of March 25, 2019 Minutes:**
Motion: Andrea Barnes Second: Fr. Kottas Approved: Y
6. **Agenda Adjustments:** none
7. **Unfinished/Ongoing Business:**
A. Enrollment Update: Dave Schweitzer provided an updated enrollment summary indicating there have been interested families and foreign exchange students for the upcoming school year.
B. Strategic Planning Update: Kristen Kirwan stated that there will be a chance for Area Board members to meet Vernon Dobelmann either before or after the meet and greet at McCoys on May 13th. There is a meeting scheduled in July.
C. Staff Contracts Update: Dave Schweitzer and Anne Jensen stated that all open teaching positions are currently posted. Positions include: ele. counselor, ele. music, hs Spanish, hs physical education, 5th grade, part time ele. art.
- 6:42 8. **New Business:**
A. Advanc-Ed/Iowa Dept. of Ed. Dio. Ed.: Dave Schweitzer stated that the Diocese is undertaking the accreditation process this time. He said the Diocese received surveys and reports that they will use for the preparations and that executive summary will be shared but that SA involvement has been very limited. Both Dave Schweitzer and Sheryl Genereux spoke about their recent meeting in Des Moines regarding the accreditation process.
B. SA Transition Planning: Dave Schweitzer stated that more could be discussed in executive session but hoped that the Area Board members would consider remaining involved to assist with the many factors involved in the transition affecting new and current employees as well as the system as a whole.
C. Foundation Support for SA Scholarships: Dave Schweitzer is asking for the Area Board to support the request of the foundation funds of \$182K be provided for scholarships and sponsorships. Kristen Kirwan made a motion for Dave Schweitzer to draft a written request of these funds to the Foundation Committee. Second: Joan Gubbels Approved: Y
- 7:08 9. **Administrator Reports:**
A. Anne Jensen PreK-5: A report was previously provided. Anne spoke about her departure and her new position. Anne said that class lists for the upcoming school year are being compiled but can be adjusted if needed. Anne stated that Diane Shanno is staying in her current position which is essential with assisting with the many changes.
B. Dave Schweitzer: A report was previously provided. Dave provided information about the upcoming 8th grade and senior baccalaureate. Dave said course descriptions are now online. Dave stated that the Iowa legislation is moving forward with the bill to provide funding to nonpublic students' college credit.

- 7:19 10. **Committee Reports:**
- A. Facilities (tree planting and summer labor): Dave Schweitzer said that the robotics program and STREAM program may have additional space due to another classroom relocating. Dave stated an agriculture class is pursuing the plan to plant various fruit trees on campus. Final plans and potential financial donation opportunities will be presented in the near future.
 - B. Finance: A report was previously provided. Cathy Faurot stated that the controllers assistant position has been posted. Cathy indicated that to meet upcoming payroll obligations, additional funding will be necessary. Cathy indicated that a request will be made for \$182K from foundations funds, and that additional options for financial funding is the \$500K loan approval from US Bank or loan from St. Peters parish. Fr. Kottas stated that the loan from St. Peters is available and that he will prepare papers indicating the specifics.
 - C. Policies (middle and sr. high course descriptions): Andrea Barnes stated that updated course descriptions are posted on the school website.
 - D. Faith Formation Committee: Dave Schweitzer stated they discussed the Easter Joy and baccalaureate masses.
 - E. Executive Committee (board membership, Canonical admin., transition planning): exe. session
 - F. SIAC (SA Advanc-Ed visit cancelled and members not invited to participate in Diocesan stakeholder groups): Dave Schweitzer stated that St. Albert has not been included in the meetings.
11. **Executive Session:** At 7:35 a motion was made by Lorrie Powers to go into executive session.
Second: Kristen Kirwan Approved: Y
At 8:08 a motion was made by Fr. Kottas to come out of executive session.
Second: Rubin Ramirez Approved: Y
- Fr. Kottas made a motion that the school board is recommending Cathy Faurot be retained in her position at St. Albert as Controller. Second: Kristen Kirwan Approved: Unanimous Yes
- 8:12 12. **Closing Prayer:** Mark Hohneke

Schedule of Meetings:

2018-2019			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
4:00	Faith Form	1 st Thurs.	2	6	4	1	6	10	7	7	4	2	6
5:00	Policy	2 nd Mon.	13	10	8	12	10	14	11	4	8	13	10
Noon	Facilities	2 nd Wed.	8	12	10	14	12	9	6	13	10	8	12
7:00	SIAC					26							24
5:30	Exec	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:00	Finance	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:30	Area Board	4 th Mon.	27	24	22	26	17	28	25	25	29	20	24
5:30	Found Board	3 rd Mon.	20	17	15	19	*17	21	18	18	15	20	17

**Area Board Committee Assignments
2018-2019**

Faith Formation

Anne Jensen
Fr. Bright
Cindy Assmann
Dave Schweitzer
Sheryl Genereux
Joan Gubbels
Tamara Bernard

School Improvement Advisory

Anne Jensen
Dave Schweitzer
Tamara Bernard

Policy

Andrea Barnes
Dave Schweitzer
Anne Jensen
Joe Sneed
Rubin Ramirez

Finance

Fr. Kottas
Cathy Faurot
Sheryl Genereux
Kristen Kirwan
Anne Jensen
Lara McClelland
Dave Schweitzer
Mark Hohneke
Lorrie Powers
Andrea Barnes
John McHale
Joe Sneed
Diane Shanno

Facilities

Joan Gubbels
Diane Shanno
Ken Schreiber
Dave Schweitzer
Fr. Wilwerding
Cecilia Hallstom