

COUNCIL BLUFFS AREA BOARD OF CATHOLIC EDUCATION MEETING
Minutes February 25, 2019
5:30 P.M. Saint Albert Catholic High School Library

- 5:30** 1. **Call to Order:** Andrea Barnes
2. **Opening Prayer:** Fr. Kottas
3. **Roll Call and Reading of Mission:** Andrea Barnes
MISSION STATEMENT: *Saint Albert Catholic School, in partnership with our parishes, will inspire our students to fulfill their spiritual, academic, moral and physical potential by following the teachings of the Catholic Church.*
4. **Public Comments:** none
- 5:32** 5. **Approval of January 28, 2019 Minutes:**
Motion: Fr. Kottas Second: Tamara Bernard Approved: Y
6. **Agenda Adjustments:** none
- 5:35** 7. **Unfinished/Ongoing Business:**
- A. Enrollment Update: Dave Schweitzer presented current enrollment data. Dave stated that there are 2 international students registered for the next school year, 1 current international student transferred to Spain and a new elementary student started.
 - B. Annual Appeal Update: Dave Schweitzer stated that the annual appeal has grossed over \$100K and that \$60K was budgeted. Dave anticipated that the campaign is complete with the focus being the upcoming auction.
 - C. Policy 558.2 2nd Reading: Dave Schweitzer presented and read the policy in full. A motion was made by Rubin Ramirez to approve Policy 558.2. Second: Fr. Kottas Approved: Y
 - D. Strategic Planning Update: Kristen Kirwan stated that the Meitler Group provided an updated schedule of meetings.
8. **New Business:**
- A. 2019-2020 Tuition Rates: Kristen Kirwan stated that the Finance Committee recommended that the tuition increase for the 2019-2020 school year be 5%. A motion was made by Kristen Kirwan to approve the 2019-2020 Tuition Rate Schedule as presented.
Second: Joan Gubbels Approved: Y
 - B. 2019-2020 School Calendar: Anne Jensen provided a draft 2019-2020 School calendar and pointed out some significant dates, breaks, and events. Anne stated that there are 172 school days and 4.96 snow days. The final calendar will be presented for approval at the March Area Board meeting.
 - C. Diocesan AdvancEd/SA School Improvement: Dave Schweitzer said that across the Diocese all accreditation will go through the AdvancEd process. Dave stated that there will be opportunities for dialog in April.
 - D. Personnel Update of Intent & Contracts: Dave Schweitzer said letters of intent have been provided to current teachers. Dave said all of the current middle/hs teachers have submitted their intention letters and Anne Jensen stated that 2 elementary teachers have stated they are resigning their positions. Dave said that teaching contracts are transitioning to the Diocesan contracts but that he would prefer to have contracts be provided to teachers sooner this year than in years past and plans to discuss this with the Meitler Group.

- 5:48 9. **Administrator Reports:**
- A. Anne Jensen PreK-5: A report was previously provided. Anne stated that it's Dr. Seuss week with many activities for students. Anne said that Pre-K and Kindergarten roundup is this week and all children registered at the local parishes were invited to attend. Anne said that this year the roundup will include the children not just parents as in past years, with activities and snacks provided. Anne said the summer reading program is being planned and will be extended to 4 days per week for the month of June. Anne congratulated the Lego League teams with their success this year including the elementary team for winning the Rising Star Trophy. Anne encouraged parents to consider being coaches to allow for more students to participate.
 - B. Dave Schweitzer: A report was previously provided. Dave said that this year has been especially difficult for multiple Saint Albert families with illnesses, care issues and deaths. Dave stated how well the Math Counts students/teams did at the recent competition. Saint Albert won 1st place in the small school category and received 2nd place overall. Individual students including Grant Springman (taking 1st Place), Claire Lewis and Aaron Lewis did very well.
- 6:00 10. **Committee Reports:**
- A. Facilities: A report was previously provided. Joan Gubbels stated that the list for summer work/projects is being compiled as well as projects currently underway. Anne Jenson added that the new cleaning service is doing a good job and that a donation was made to create a sensory hallway.
 - B. Finance: A report was previously provided. Kristen Kirwan said that the committee discussed the tuition schedule and made their recommendation. Kristen said that St. Albert is approved for \$500K loan if needed. Mark Hohneke said that the financial forecasting committee met about the 2019-2020 budget from the projection made by the Meitler Group. Mark stated that Cathy Faurot provided additional information/edits to the spreadsheet that Mark sent to the Meitler Group. A brief discussion was held about the recent information Fr. Thakadipuram sent regarding Bishop Pates's approval of the greatly reduced parish assessment from Corpus Christi. The discussion included concern about how this reduction impacts Saint Albert's upcoming budget, possibilities for renegotiation once there is a new Bishop in place and the even more significant necessity for development revenue in the upcoming year.
 - C. Policies: *meeting cancelled due to inclement weather*
 - D. Faith Formation: Dave Schweitzer said that there was discussion about upcoming Kairos. Dave stated that the ambassadors have recently experienced some difficulties but he was encouraged at their support of one another. Dave said that for various reasons, the mission trip was cancelled.
 - E. Executive: Kristen Kirwan said that the group met to set the Area Board agenda.
 - F. SIAC: *meeting TBD*
11. **Executive Session:** At 6:16 Kristen Kirwan made a motion to go into executive session.
Second: Fr. Kottas Approved: Y
- A motion was made at 6:25 by Tamara Bernard to come out of executive session.
Second: Fr. Kottas Approved: Y
- 6:25 12. **Closing Prayer:** Joan Gubbels

Schedule of Meetings:

2018-2019			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
4:00	Faith Form	1 st Thurs.	2	6	4	1	6	10	7	7	4	2	6
5:00	Policy	2 nd Mon.	13	10	8	12	10	14	11	4	8	13	10
Noon	Facilities	2 nd Wed.	8	12	10	14	12	9	6	13	10	8	12
7:00	SIAC					26							24
5:30	Exec	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:00	Finance	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:30	Area Board	4 th Mon.	27	24	22	26	17	28	25	25	29	20	24
5:30	Found Board	3 rd Mon.	20	17	15	19	*17	21	18	18	15	20	17

**Area Board Committee Assignments
2018-2019**

Faith Formation

Anne Jensen
Fr. Bright
Cindy Assmann
Dave Schweitzer
Sheryl Genereux
Joan Gubbels
Tamara Bernard

Policy

Andrea Barnes
Dave Schweitzer
Anne Jensen
Joe Sneed
Rubin Ramirez

Facilities

Joan Gubbels
Diane Shanno
Ken Schreiber
Dave Schweitzer
Fr. Wilwerding
Cecilia Hallstom

School Improvement Advisory

Anne Jensen
Dave Schweitzer
Tamara Bernard

Finance

Fr. Kottas
Cathy Furot
Sheryl Genereux
Kristen Kirwan
Anne Jensen
Lara McClelland
Dave Schweitzer
Mark Hohneke
Lorrie Powers
Andrea Barnes
John McHale
Joe Sneed
Diane Shanno