



COUNCIL BLUFFS AREA BOARD OF CATHOLIC EDUCATION MEETING
Minutes March 25, 2019
5:30 P.M. Saint Albert Catholic High School Library

- 5:30 1. **Call to Order:** Sheryl Genereux
2. **Opening Prayer:** Fr. Kottas
3. **Roll Call and Reading of Mission:** Andrea Barnes
MISSION STATEMENT: Saint Albert Catholic School, in partnership with our parishes, will inspire our students to fulfill their spiritual, academic, moral and physical potential by following the teachings of the Catholic Church.
4. **Public Comments:** Dr. Melissa Harrer presented a handout and spoke about concerns regarding class sizes, proposal to shorten Kidz Kare hours and limited elementary recess time/space.
- 5:32 5. **Approval of February 25, 2019 Minutes:**
Motion: Kristen Kirwan Second: Joan Gubbels Approved: Y
6. **Agenda Adjustments:** An additional agenda item was adjusted under New Business E regarding Senate File 488.
7. **Unfinished/Ongoing Business:**
- A. 2019-2020 School Calendar Revisions: Anne Jensen presented the 2019-2020 school calendar and stated additional event dates will be added. A motion was made by Andrea Barnes to approve and publish presented calendar. Second: Mark Hohneke Approved: Y
Dave Schweitzer stated that due to the snow days used this season, 6 hours will need to be made up. Dave said that in the month of May, each Wednesday will be a full school day.
- B. Enrollment Update: Dave Schweitzer presented a current enrollment report indicating 2 students have recently transferred out and 2 have enrolled.
- 5:43 8. **New Business:**
- A. Staff Contract Recommendations/Vacancies: Dave Schweitzer stated that teaching contracts have been presented to teachers with the return date being April 12th. Dave said that at this point there is 1 middle/hs vacancy as James Cairney is taking another position. Dave stated that he is posting the position. Anne Jensen said that both Vicki Overstreet and Beth O'Neil have resigned and that elementary staffing may be reorganized depending on Prek and K enrollment.
- B. Kidz Kare Hours and Rate Recommendations: Anne Jensen stated that the hours for Kidz Kare will remain 6 a.m. – 6 p.m. Anne stated that she and the Finance Committee recommend that the rates be increased as they have not increased in 10 years. This increase would begin with the summer session and would be \$6 in the morning, \$10 in the afternoon and \$30 for a full day. A motion was made by Kristen Kirwan to approve the rate increase. Second: Joan Gubbels Approved: Y
- C. Policy Update: Dave Schweitzer said that in the upcoming school year, classes that are for the full year or full semester will not be scheduled or graded in quarters. Dave said that revisions regarding this will be done in the code of conduct and handbooks, policies as well as in power school. This will more closely mirror the state level.
- D. Strategic Planning Update: Kristen Kirwan stated that there is a meeting scheduled with the Meitler Group on Tuesday.
- E. Dave Schweitzer explained current legislation that could compensate non-public school for college credit hours instead of families absorbing those costs. Dave presented a letter he would like to present to Iowa representatives on behalf of Saint Albert to encourage the implementation of this legislation. Fr. Kottas made a motion to support that letter being sent on behalf of Saint Albert. Second: Rubin Ramirez Approved: Y

- 6:04 9. **Administrator Reports:**
- A. Anne Jensen PreK-5: A report was previously provided. Anne stated that the Trey Taylor concert was cancelled, will not be rescheduled and the all funds received to purchase CD's will be returned. Anne said the elementary received a \$4,500 grant that will be used to update the elementary gym along with \$10K from the elementary fundraiser. Anne said that that the elementary received \$2,600 to be used for the STREAM program. Prayers are needed for some Saint Albert families with seriously ill children. Anne is uncertain about funding for the summer reading program as many parents have indicated financial concerns.
 - B. Dave Schweitzer: A report was previously provided. Dave said that Kairos was held and that some teachers attended. Dave said that the Building the Kingdom fundraiser will be held the week of Easter. At the Easter Joy Mass, those remembered in memorials will be recognized and families invited to a reception. Dave encouraged board members to stop by the Catholic Daughters dinner being held that night.
- 6:17 10. **Committee Reports:**
- A. Facilities (Kidz Kare facility vs secondary gym): Dave Schweitzer said that one of the potential projects on the long range strategic plan is to build or add on a space for the purpose of Kidz Kare for ultimate flexibility. Dave said that auction preparations are underway and many volunteer opportunities are still available. Dave thanked Sheryl Genereux for her assistance with setting up the sign-up genius as well as Tommy and Alissa Hughes for their efforts.
 - B. Finance: A report was previously provided. Kristen Kirwan stated that the line of credit was accessed in June but expects proceeds from the auction will assist in funds for payroll and expenses in April and May. There is a loan available if necessary for June and July. Mark Hohnke said he was hopeful for good information at the upcoming Meitler Group meetings.
 - C. Policies: *(see above)*
 - D. Faith Formation Committee (Kairos): Dave Schweitzer said that Kairos was recently held.
 - E. Executive Committee: *set Area Board agenda*
 - F. SIAC (AdvancEd Review): Dave Schweitzer said that there will be reviews in April.
11. **Executive Session:** At 6:21 Kristen Kirwan made a motion to go into executive session.
Second: Tamara Bernard Approved: Y
At 7:07 Andrea Barnes made a motion to come out of executive session.
Second: Rubin Ramirez Approved: Y
- 7:07 12. **Closing Prayer:** Lorrie Powers

Schedule of Meetings:

2018-2019			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
4:00	Faith Form	1 st Thurs.	2	6	4	1	6	10	7	7	4	2	6
5:00	Policy	2 nd Mon.	13	10	8	12	10	14	11	4	8	13	10
Noon	Facilities	2 nd Wed.	8	12	10	14	12	9	6	13	10	8	12
7:00	SIAC					26							24
5:30	Exec	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:00	Finance	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:30	Area Board	4 th Mon.	27	24	22	26	17	28	25	25	29	20	24
5:30	Found Board	3 rd Mon.	20	17	15	19	*17	21	18	18	15	20	17

**Area Board Committee Assignments
2018-2019**

Faith Formation

Anne Jensen
Fr. Bright
Cindy Assmann
Dave Schweitzer
Sheryl Genereux
Joan Gubbels
Tamara Bernard

School Improvement Advisory

Anne Jensen
Dave Schweitzer
Tamara Bernard

Policy

Andrea Barnes
Dave Schweitzer
Anne Jensen
Joe Sneed
Rubin Ramirez

Finance

Fr. Kottas
Cathy Furot
Sheryl Genereux
Kristen Kirwan
Anne Jensen
Lara McClelland
Dave Schweitzer
Mark Hohneke
Lorrie Powers
Andrea Barnes
John McHale
Joe Sneed
Diane Shanno

Facilities

Joan Gubbels
Diane Shanno
Ken Schreiber
Dave Schweitzer
Fr. Wilwerding
Cecilia Hallstom