

COUNCIL BLUFFS AREA BOARD OF CATHOLIC EDUCATION MEETING
Minutes January 28, 2019
5:30 P.M. Saint Albert Catholic High School Library

- 5:30** 1. **Call to Order:** Sheryl Genereux
2. **Opening Prayer:** Andrea Barnes
3. **Roll Call and Reading of Mission:** Andrea Barnes
MISSION STATEMENT: *Saint Albert Catholic School, in partnership with our parishes, will inspire our students to fulfill their spiritual, academic, moral and physical potential by following the teachings of the Catholic Church.*
4. **Public Comments:** Kristen Kirwan inquired about the CSW parent/grandparent lunch scheduled for Wednesday in regards to the severe wind chill forecasted. Dave Schweitzer indicated that they may not know if school is cancelled until that morning. He encouraged everyone to communicate to others not to risk health and safety by attending that lunch if school is in session.
- 5:34** 5. **Approval of December 17, 2018 Minutes:**
Motion: Andrea Barnes Second: Lorrie Powers Approved: Y
6. **Agenda Adjustments:** none
- 5:35** 7. **Unfinished/Ongoing Business:**
- A. Enrollment Update: Dave Schweitzer presented a report representing the current enrollment. Dave said that there is a new international student attending and 3 have enrolled for the upcoming school year.
 - B. Annual Appeal Update: Dave Schweitzer stated that \$94K has been received thus far. Cathy Faurot stated that the net is now approx. \$80-85K after expenses with \$60K budgeted.
 - C. Strategic Planning Update: Kristen Kirwan stated that a packet was sent to the Strategic Planning Committee and the Meitler group indicated they want input and feedback. Some members expressed concern with the Meitler financial plan specifically with tuition increase/parish discount proposal relating to new parish assessment amounts and the deficit. Also concerns being raised with entire administrative restructuring, lack of information related to positions and functions presented on the organizational chart. Members stated that representatives of the Meitler group indicate that they have nothing to do with the personnel chart which members questioned if the Diocese presented the chart and/or is in support of the restructuring and implementation of the presented chart. It was questioned whether the executive director will have input to these items as he/she is expected to be announced mid February as well as input from the new Bishop when he is announced. Area Board members said they will continue to ask questions, provide input and give recommendations to the Meitler group and Diocese about the financial and restructuring plan and how it relates or does not relate to Saint Albert uniquely. The Finance Committee will meet following the Area Board meeting to discuss the financial plan.
 - D. Policies 558.2 1st Reading and 505.1 2nd Reading: Dave Schweitzer presented Policy 558.2 with revisions. A revision of changing principal to administration will be included and presented as a 2nd reading next month. Dave Schweitzer read in full Policy 505.1. A motion was made by Andrea Barnes to approve the policy. Second: Joan Gubbels
Approved: Y

8. **New Business:**
- A. Wellness Policy: Anne Jensen stated that the revision to the current Wellness Policy includes the name of the current cafeteria/hot lunch/kitchen director to comply with the recent audit. A motion was made by Rubin Ramirez to approve the revised policy. Second: Lorrie Powers Approved: Y
 - B. Personnel Update: Dave Schweitzer said a social studies teacher/coach is no longer employed by Saint Albert. Dave has interviewed and verified references for a teaching candidate to complete the remainder of the school year. Dave said he anticipated that certain details/circumstances will be met to issue a contract to this person to begin teaching by early February. Dave stated that after meeting with the current coaches, Larry Peterson was appointed the head boys basketball coach to complete the season.
- 6:20 9. **Administrator Reports:**
- A. Anne Jensen PreK-5: A report was previously presented. Anne said she applied for a Southwest Iowa grant extending to more grades and plans to apply for a Pacific Life grant to make the elementary gym state of the art.
 - B. Dave Schweitzer: A report was previously presented. Dave said Jeremy Hulshizer is also applying for the Pacific Life grant to the STREAM program. Dave encouraged Area members to be mindful of the impact for teachers/staff with the strategic planning and reorganization. Dave said that with the uncertainty and general concerns with the multiple changes taking place, many have said they may pursue other employment.
- 6:25 10. **Committee Reports:**
- A. Facilities: Dave Schweitzer presented a consolidated facilities plan indicating long and short term projects/improvements; some of which have been done. Dave stated that the Meitler group included work done by BVH with their strategic plan. Dave said that some long term project ideas were enlarging the current cafeteria, common spaces, restrooms and building a separate building attached to the current elementary area. That area would be used for before/after school care, indoor recess, or cheer/dance practice, etc. allowing the elementary gym to be used for various team practices and events. Kristen Kirwan indicated that she understood that the Meitler group asked for input from the Area Board on 3 things for projects/renovations if a campaign was held. Fr. Kottas said that building the endowment should be the first priority.
 - B. Finance: A report was previously presented. Cathy Faurot stated that in February the Finance Committee will meet to set the tuition rate for the 2018-2019 school year then present that to the Area Board for approval. Cathy said she recommended that the parish discount per student remain \$1,400 rather than reduced to \$1,200 as the Meitler group presented. The Area Board members agreed that we should retain the \$1,400 discount.
 - C. Policies: *see above*
 - D. Faith Formation: Sheryl Genereux said that she was approached by Cindy Assmann about her concerns with only having 3 signed up for the world mission trip and their level of interest. The Area Board discussed different options of trips in the future, specifically within the United States, to potentially generate more participation. The Area Board stated they would support the decision to continue with the trip as planned or if the trip was cancelled this year.
 - E. Executive: *set agenda*
 - F. SIAC: *none*
11. **Executive Session:** none
- 6:48 12. **Closing Prayer:** Lorrie Powers

Schedule of Meetings:

2018-2019			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
4:00	Faith Form	1 st Thurs.	2	6	4	1	6	10	7	7	4	2	6
5:00	Policy	2 nd Mon.	13	10	8	12	10	14	11	4	8	13	10
Noon	Facilities	2 nd Wed.	8	12	10	14	12	9	6	13	10	8	12
7:00	SIAC					26			25				24
5:30	Exec	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:00	Finance	3 rd Tues.	21	18	16	20	11	15	19	19	23	14	18
5:30	Area Board	4 th Mon.	27	24	22	26	17	28	25	25	29	20	24
5:30	Found Board	3 rd Mon.	20	17	15	19	*17	21	18	18	15	20	17

**Area Board Committee Assignments
2018-2019**

Faith Formation

Anne Jensen
Fr. Bright
Cindy Assmann
Dave Schweitzer
Sheryl Genereux
Joan Gubbels
Tamara Bernard

School Improvement Advisory

Anne Jensen
Dave Schweitzer
Tamara Bernard

Policy

Andrea Barnes
Dave Schweitzer
Anne Jensen
Joe Sneed
Rubin Ramirez

Finance Committee

Fr. Kottas
Cathy Furot
Sheryl Genereux
Kristen Kirwan
Anne Jensen
Lara McClelland
Dave Schweitzer
Mark Hohneke
Lorrie Powers
Andrea Barnes
John McHale
Joe Sneed
Diane Shanno

Facilities

Joan Gubbels
Diane Shanno
Ken Schreiber
Dave Schweitzer
Fr. Wilwerding
Cecilia Hallstom