



COUNCIL BLUFFS AREA BOARD OF CATHOLIC EDUCATION MEETING
Minutes December 18, 2017
5:30 p.m. Saint Albert Catholic High School Library

- 5:30** 1. **Call to Order:** Mark Hohneke
2. **Opening Prayer:** Fr. Wilwerding
3. **Roll Call and Reading of Mission:** Tamara Bernard
MISSION STATEMENT: *Saint Albert Catholic School, in partnership with our parishes, will inspire our students to fulfill their spiritual, academic, moral and physical potential by following the teachings of the Catholic Church.*
4. **Public Comments:** Andrea Barnes congratulated the Thunderstruck Robotic team for their 1st place finish at the recent competition.
- 5:33** 5. **Approval of Nov. 27, 2017 Minutes:**
Motion: Fr. Kottas Second: Tamara Bernard Approved: Y
6. **Agenda Adjustments:** none
- 5:35** 7. **Unfinished/Ongoing Business:**
- A. Enrollment Update: Dave Schweitzer stated that there is a new foreign exchange student enrolled and 2 prospective families have visited the campus.
 - B. Annual Appeal Update: Dave Schweitzer said that 189 donors have given to annual support totaling just over \$61,000 gross.
- 5:38** 8. **New Business:**
- A. Strategic Planning Update: Dave Schweitzer said that he would like members of SIAC to tour the building to revisit areas that received updating/renovation and those areas that have not. Dave stated that BVH Architecture would like to make a presentation at the end of an upcoming Area Board meeting.
 - B. School Calendar Preview: Anne Jensen said that the recent electrical fire used the 3 snow days built into the school calendar. Discussion was held about the possible solutions to adding time/days to the calendar should there be any school closings in the upcoming months due to bad weather. Any potential decisions will be made toward the end of winter or beginning of spring.
 - C. Electrical Fire & Restoration Update: Dave Schweitzer provided a written update about the fire and restoration. Dave stated that the situation was handled well but the damage was extensive. Dave said there was much coordination and resources utilized and wanted to thank many for their assistance.
- 6:00** 9. **Administrator Reports:**
- A. Paul Hans 6-12: Paul provided a report. Paul stated that Iowa Assessments were received and will be reviewed. He said that scheduling revisions for the next school year are underway and reiterated the expectation for all high school students to have a chromebook or device in the 2018- 2019 school year. Paul explained the CSW beard contest to benefit food pantries.
 - B. Anne Jensen PreK-5: A report was previously provided. Anne said that the elementary Christmas concert has been rescheduled to Thursday, 12/21 for 10:00 a.m. Anne stated that students were encouraged to donate or do chores to obtain money to donate to the Juvenile Diabetes Research Foundation (a blue ribbon was placed on a Christmas tree for every dollar received). For Advent, the elementary faculty and staff could pay a set amount in order to wear jeans and the funds would be directed to student tuition sponsorship.

- C. Dave Schweitzer: A report was previously provided. Dave said that much of the child care Playground expansion is completed with irrigation and sod coming in the Spring. Dave stated that a donor made a gift to replace some ovens in the kitchen. Dave said a line of credit of \$150K was drawn but stated that in January the 2nd round of CTO will be received as well as the semiannual tuition payments which would allow for the line to be paid off and allow a small reserve. Dave met with the Steier Group and will meet again in January with surveys and focus groups to follow.

6:12 10. **Committee Reports:**

- A. Facilities: Report previously presented. Dave Schweitzer said the elementary HVAC updates eliminated any external control elements. Dave stated that the parking lot needs repair. Fr. Kottas asked the Bishop to release the Saint Albert funds with the Catholic Foundation of Southwest Iowa to cover the cost of repairs. Dave is obtaining updated bids in anticipation of the Bishop's approval.
- B. Finance: Report previously presented. Lorrie Powers stated that the line of credit was obtained. Lorrie stated that Firehouse Subs is holding a fundraiser for the ROTC program.
- C. Policies: No meeting held.
- D. Faith Formation Committee: No meeting held.
- E. Executive Committee: Mark Hohneke stated they met to discuss the fire and restoration and to set the Area Board agenda.
- F. SIAC: Anne Jensen stated that the meeting is scheduled for January.

11. **Executive Session:** none

6:17 12. **Closing Prayer:** Tamara Bernard

Schedule of Meetings:

2017-2018			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
4:00	Faith Form	1 st Thurs.	3	7	5	2	7	4	1	1	5	3	7
5:00	Policy	2 nd Mon.	14	11	9	13	11	8	12	12	9	14	11
Noon	Facilities	2 nd Wed.	9	13	11	8	13	10	14	14	11	9	13
7:00	SIAC							TBD			TBD		
5:30	Exec	3 rd Tues.	15	19	17	21	12	16	20	20	17	15	19
5:00	Finance	3 rd Tues.	15	19	17	21	12	16	20	20	17	15	19
5:30	Area Board	4 th Mon.	28	25	23	27	18	22	26	26	23	21	25
5:30	Found Board	3 rd Mon.	21	18	16	20	TBD	15	19	19	16	TBD	18

**Area Board Committee Assignments
2017-18 (Revised 9/25/2017)**

Faith Formation

Cindy Assmann
Fr. Bright
Joan Gubbels
Paul Hans
Anne Jensen
Rubin Ramirez

School Improvement Advisory

Tamara Bernard
Paul Hans
Anne Jensen
Kristen Kirwan
David Schweitzer
Joe Sneed

Policy

Andrea Barnes
Paul Hans
Anne Jensen
David Schweitzer

Finance Committee

Tamara Bernard
Cathy Fautot
Sheryl Genereux
Anne Jensen
Paul Hans
Mark Hohneke
Kristen Kirwan
Fr. Kottas
Lorrie Powers
David Schweitzer
Diane Shanno
Joe Sneed

Facilities

Joan Gubbels
Cecilia Hallstrom
David Schweitzer
Diane Shanno

Development Committee

TBD . . . Winter 2017-18

